

# *The Town of New Market*



**Town Council Minutes**  
**40 South Alley, New Market, MD 21774**  
**General Session**  
**June 11, 2026 – 7:00 p.m.**

The Mayor and Council of the Town of New Market met virtually via Zoom on Thursday, June 11, 2026, with Mayor Winslow Burhans presiding. Councilmembers present were Kevin DeLany, Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Also in attendance were Pat Faux, Town Planner/Zoning Administrator; Steve Pippin, President of NMCP; Shawn Burnett, Town Engineer; Tim Rye, Town Engineer; and Eric Adamski, Town Engineer.

**The meeting was called to order at 7:00 p.m.**

## **ADMINISTRATIVE BUSINESS**

*Motion:* Councilmember DeLany made a Motion to approve the May 14, 2026, minutes as written.  
*Second:* Councilmember Trunnell  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

## **PUBLIC HEARINGS**

On May 12, 2026, staff introduced Ordinance 2026-04: *Forest Conservation*. The public hearing notice was posted in the Frederick News Post on May 21, 2026. The notice was emailed town-wide on May 21, 2026, and shared on Facebook on May 29, 2026.

*Motion:* Councilmember Moravy made a Motion to Adopt Ordinance 2026-04: *Forest Conservation*.  
*Second:* Councilmember DeLany  
*Public Comment:* None  
*Vote:* For –4 (DeLany, Moravy, Mueller, Trunnell)  
Against – 1 (Wilson)

**Mayoral Initials:**

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Abstain – 0  
Absent – 0  
**The Motion passed.**

On May 14, 2026, Mayor Burhans introduced Ordinance 2026-02: *An Ordinance making Appropriations and Adopting the Operating Budget for the Town of New Market for Fiscal Year ending June 30, 2027*, and Ordinance 2026-03: *An Ordinance making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2027*. The public hearing notice was posted in the Frederick News Post on May 21, 2026. The notice was emailed town-wide on May 21, 2026, and shared on Facebook on May 29, 2026.

*Motion:* Councilmember DeLany made a Motion to Adopt Ordinance 2026-02: *An Ordinance making Appropriations and Adopting the Operating Budget for the Town of New Market for Fiscal Year ending June 30, 2027*.  
*Second:* Councilmember Mueller  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

*Motion:* Councilmember DeLany made a Motion to Adopt Ordinance 2026-03: *An Ordinance making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2027*.  
*Second:* Councilmember Mueller  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**NEW BUSINESS**

**Pre-Submittal Presentation – Annexation Request – East End of Main Street**

Jimmy Azat and Nideen Morrison, gave a pre-submittal presentation of a concept plan for the property located at the east end of Main Street. They presented an analysis of the potential fiscal and traffic impacts of the proposed development on the town. It was noted that the next step in the process would be for the applicants to submit a petition for annexation.

Mayoral Initials: 

**Appointment of Robert Slivinsky to the Planning Commission with a term ending June 11, 2031**

Mayor Burhans presented Robert Slivinsky as a candidate for a board member position on the Planning Commission. Mr. Slivinsky's bio was read into the record.

*Motion:* Councilmember DeLany made a Motion to Appoint Robert Slivinsky to the Planning Commission with a term ending June 11, 2031.  
*Second:* Councilmember Moravy  
*Public Comment:* None  
*Vote:* For – 4 (DeLany, Moravy, Mueller, Trunnell)  
Against – 0  
Abstain – 1 (Wilson)  
Absent – 0  
**The Motion passed.**

**FY26 Budget Amendments**

Mayor Burhans presented budget amendments for FY26.

*Motion:* Councilmember Mueller made a Motion to Approve the FY26 Budget Amendments as presented.  
*Second:* Councilmember DeLany  
*Public Comment:* None  
*Vote:* For – 5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**Liaison Reports**

Mayor Burhans reminded everyone that the Town's Bulk Trash Pick-Up is scheduled for June 20.

Councilmember Wilson reported that Frederick Landscaping will begin the initial cleanup at 90 W. Main Street. He also noted that several trees fell during the recent storm and are currently being removed. In addition, he reported that he continues to work on identifying a temporary location for Town Council meetings.

Councilmember DeLany reported on the Planning Commission meeting held on June 4, 2026. The Commission approved Permit #2083B – England Woods Addition Plat, Permit #2082B – England Woods Revised Preliminary Plan, and Permit #2009B – England Woods Stormwater Development/Improvement Plans.

Mayoral Initials: 

The Commission also voted to recommend that the Town Council approve an amendment to Article II, Section 6.4 of the Land Development Ordinance (LDO), changing the requirement that at least one member serving on the Architectural Review Committee (ARC) must also serve on the Planning Commission. The proposed amendment would instead allow, but not require, an ARC member to also serve on the Planning Commission. This change will become effective when the LDO is updated.

Councilmember DeLany also reported that crack sealing in Brinkley Manor and The Orchard, sidewalk repairs in Brinkley Manor, and installation of the bollard at the North Alley pedestrian connection to William Plummer are expected to be completed by the end of the month. Glo Fiber hardscape repairs are anticipated to be completed by the end of July. He also met with a proposed audio-visual consultant and hopes to coordinate installation of the AV infrastructure with the renovation of 90 W. Main Street. In addition, the Main Street crosswalk project has been completed, including repainting four existing crosswalks and installing a fifth crosswalk and new signage at Prospect Road.

Councilmember DeLany further reported that a straw poll was conducted among property owners in The Orchard to gauge interest in the proposed project. Of the 30 responses received, 26 were opposed, three were in favor, and one requested additional information. He will follow up with Mr. Wantz, but indicated the project is unlikely to move forward.

Councilmember Mueller reported that all 40 commemorative flags have been claimed. She also stated that remediation work by ServePro at 90 W. Main Street is progressing well and is expected to be completed next week. A meeting is scheduled for June 15 with Jamie Remsburg and Richard Washburn to discuss the ADA ramp. With the budget amendment now approved, she will proceed with finalizing and executing the contracts for 90 W. Main Street.

Councilmember Trunnell reported that the Event Barn has not yet been turned over to the Town. She is scheduled to meet with Comcast on June 22 for internet installation. She has conducted several interviews for the Event Barn Coordinator position and is planning the Grand Opening celebration for the first weekend in September. She also reported that the approved occupancy for the Event Barn is 170 people.

Councilmember Moravy reminded everyone about the Frederick County Historic Home Tour taking place that weekend at The Mother's Rest and noted that she would be touring the property on Saturday morning. She also reported that Dr. Lockard will notify parents at the end of the school year regarding the new school traffic pattern. Finally, she stated that the Fire Department's presentation has been postponed until next month due to a recent death.

*Mayoral Initials:*

A handwritten signature in blue ink, consisting of stylized initials, is written over a horizontal red line.

**ADJOURNMENT**

*Motion:* Councilmember DeLany  
*Second:* Councilmember Moravy  
*Public Comment:* None  
*Vote:* For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**The meeting was adjourned at 8:43 p.m.**

Respectfully submitted,

Michelle Mitchell  
Clerk to Mayor and Town Council

*Mayoral Initials:* \_\_\_\_\_

